



British Columbia Table Tennis Association

Suite #227, 3820 Cessna Drive, Richmond, B.C. V7B 0A2

Phone: (604) 333-3655 Fax: (604) 333-3450

Email: bctta@lightspeed.ca



APPEALS POLICY

Note: in this policy, “member” refers to any director, employee, coach, athlete, official, committee member, volunteer or any affiliate association of British Columbia Table Tennis Association; “appellant” refers to the member appealing a decision; and “respondent” refers to the body whose decision is being appealed.

1. Any member of British Columbia Table Tennis Association who is affected by a decision of the Board, of any Committee of the Board, or anybody or individual who has delegated authority to make decisions on behalf of the Board shall have the right to appeal that decision.
2. This policy shall not apply to matters relating to the Rules of the Game, which may not be appealed.
3. Members who wish to appeal a decision shall have 10 days from the date on which they received notice of the decision, to submit written notice of their intention to appeal, along with detailed reasons for the appeal, to the President of the Association.
4. An appeal may only be heard if there are sufficient grounds for the appeal. Sufficient grounds include:
The Respondent :
 - (a) making a decision for which it did not have authority or jurisdiction as set out in governing documents;
 - (b) failing to follow procedures as laid out in the by-laws or approved policies of The Association;
 - (c) making a decision which was through influenced bias;
 - (d) failing to consider relevant information or taking into account irrelevant Information in making the decision;
 - (e) exercising its discretion for an improper purpose; and/or
 - (f) making a decision which was unreasonable.
5. Within 10 days of receiving notice of an appeal, the President (designate) shall appoint three persons to constitute an Appeals Committee, in accordance with the following :-
 - (a) the Appeals Committee shall be comprised of members in good standing of the Association who shall have no significant relationship with the appellant, shall have no involvement with the decision being appealed, and shall be free from actual or perceived bias or conflict
 - (b) the appellant shall be given an opportunity to recommend one of Appeals Committee members, provided the member satisfies (a) above.

6. Within 10 days of its appointment, the Appeals Committee shall review the notice of appeal and reasons for the appeal and shall decide whether or not there are sufficient grounds for an appeal. This decision is discretionary and may not be appealed.
7. If the Appeals Committee is satisfied that there are insufficient grounds for an appeal, it shall notify the appellant of this writing, stating reasons. If the Appeals Committee is satisfied that there are sufficient grounds for an appeal, it shall refer the matter to the Sports Resolution Center of Canada (SDRCC). It is the right of the athlete to refer disputes to the SDRCC once the internal appeal policy is complete.
8. If at any point in the process, an internal resolution is reached, the process will be stopped.
9. Appeals which are faxed or by email are not acceptable.
10. Written appeals shall be sent to our office, attention : Appeals Committee.

Revised : October, 2010